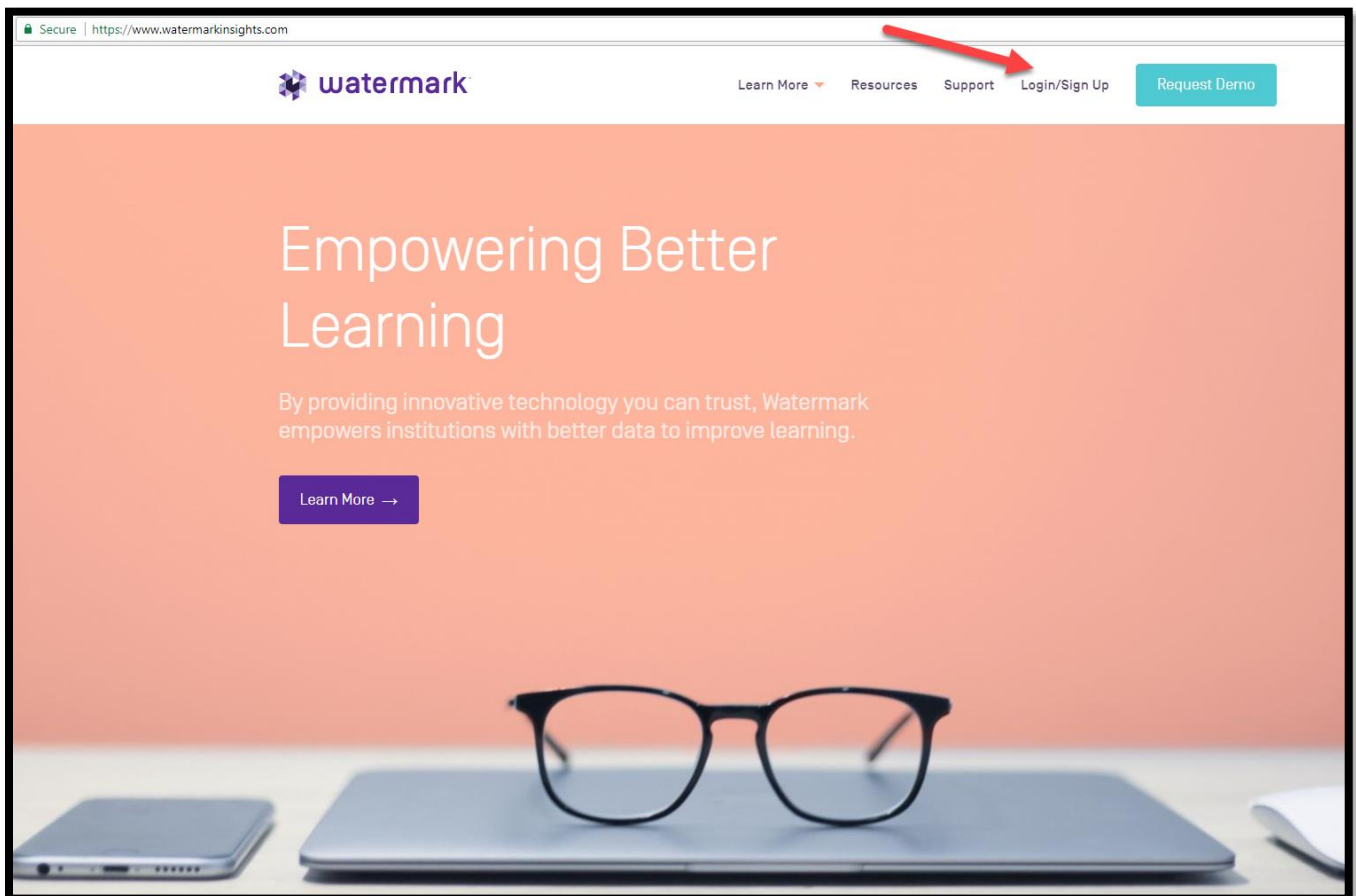# MISSISSIPPI STATE UNIVERSITY™
COLLEGE OF EDUCATION

Watermark Subscription Guide: 7- Year Account
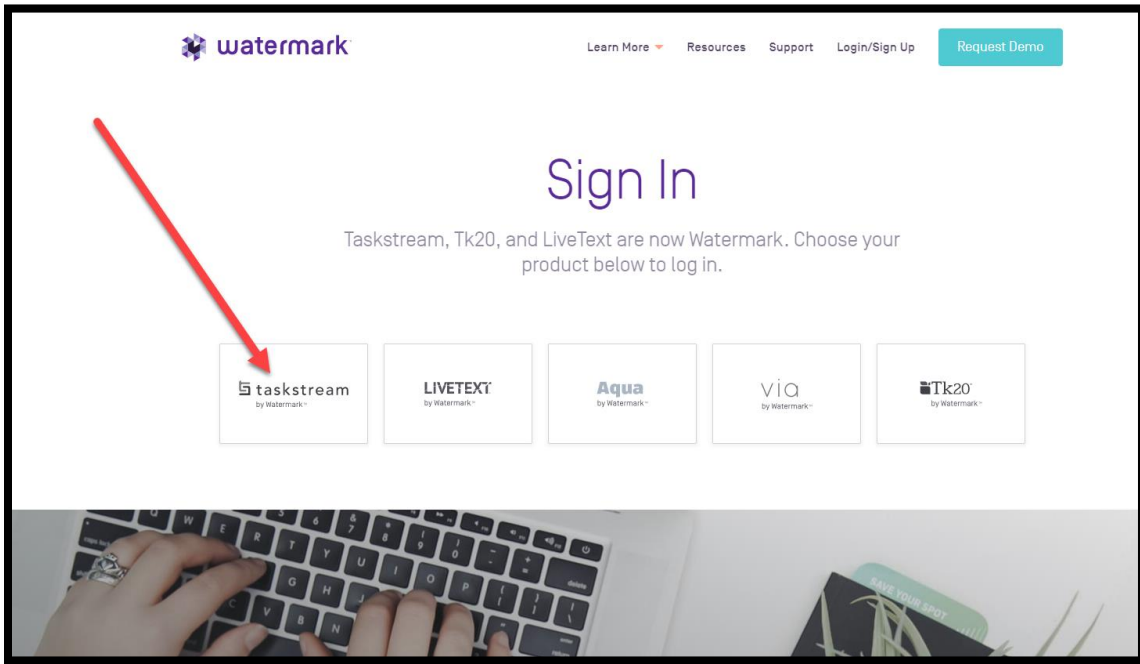# MSU Meridian Students

Watermark is a software designed for teacher preparation programs and essentially is a 'cloud-based' database used for assessment management. The College of Education uses Taskstream for field placements and internship, as students will submit assignments, lesson plans, and other key assessments via Taskstream.

Admission to Teacher Education (Phase II) requires students to purchase a Taskstream account. Please complete the following steps to purchase a subscription:
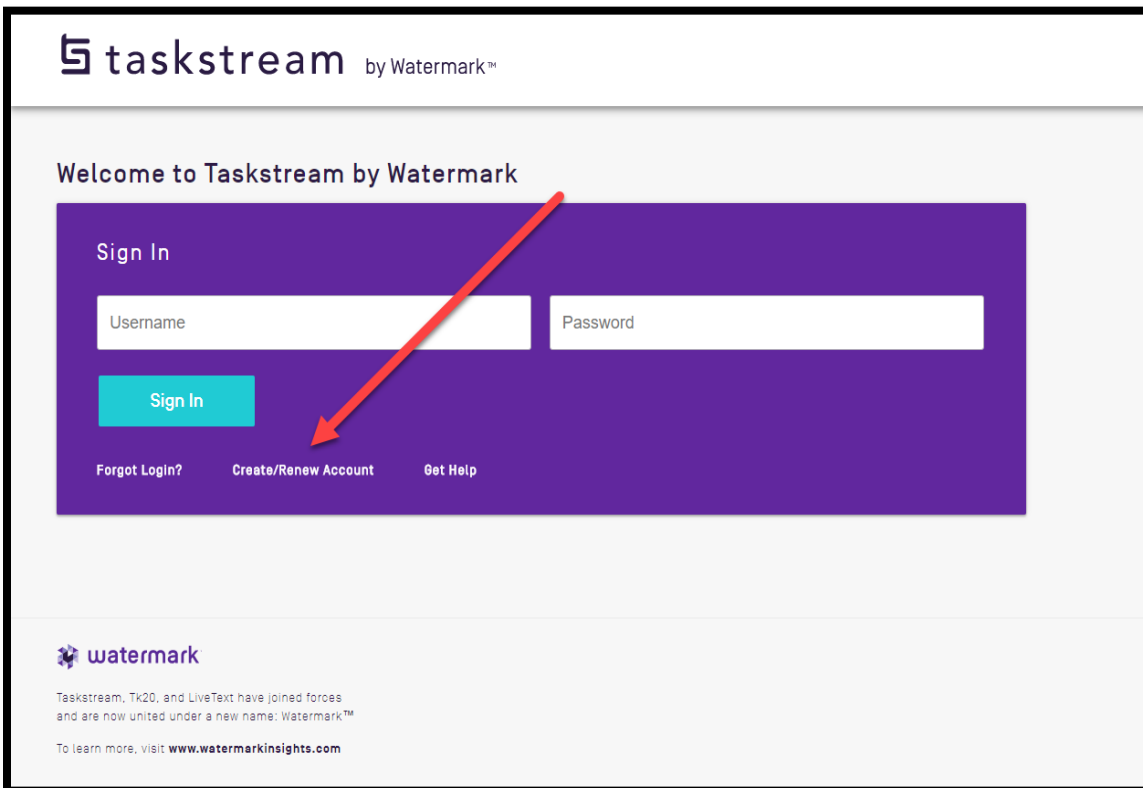
A- **Go to https://www.watermarkinsights.com. Select Login/Sign Up.**

B- Select Taskstream by Watermark.

C- Select Create/Renew Account

D- Step 1-Activate Subscription: Select "Create a new Taskstream subscription" and Continue" on the left side. Enter the Taskstream Key Code as show below. (Even if you are paying with a credit card, you will select Option 2 with the key code.)

Step 1 - Activate Subscription

First select the type of subscription

○ **Create** a new Taskstream subscription

○ **Renew** my Taskstream subscription

○ **Convert my guest account** to paid subscription

Then select a subscription option

OR

Option 1: Credit card purchase (I do not have a key code)

⚠ You will need a credit card to purchase/renew a subscription.

[Continue]

Option 2: I have a Taskstream key code

Enter your Taskstream key code

JF4DU4 - C77SHS

[Continue]

A key code activates an account that is associated with a unique organization, program, or textbook.

💡 **Note:** You will need to obtain a Taskstream keycode from your organization

E- Step 2 of 7- Department: select "Account Creation Folder" and Group: select "Student"

Step 2 of 7 -

Please read information below and click 'Continue'.

The key code you are using is valid for students at Mississippi State University.

Organization: Mississippi State University

Please make a selection from pull-down(s):

Department: Account Creation Folder ⬍

Group: Student ⬍

[Cancel] [Continue]

If you require further assistance or have questions, contact Taskstream:
Phone: 1-800-311-5656
Email: LearnMore@taskstream.com

F- Step 3 of 7- Personal Information. <u>Your first and last name must be the same as what is in Banner. You must use your Bully email address (@msstate.edu)</u>.

Step 3 of 7 - Personal Information

Please complete each of the fields below. If you are creating a new account you will need to create a username and password (remember to write these down so you don't forget). All fields are required.

Subscription Information

Subscription Rate: ○ 7 yr. account ($139) -- Today to 1/31/2026

General Information (required by Taskstream)

First name:

Last name:

First and Last Name MUST match what is in Banner for your Net ID.

MSU ID Number:

Please enter your MSU ID Number, which can be found on your university-issued ID.
☐ I am not a student

Email:

This MUST be your Bully email (@msstate.edu)

Confirm Email:

Home/Cell Phone:

Alternate Phone:
(optional)

Username:
(minimum 6 characters)

Password:
(8 characters, must contain at least 1 number,uppercase,lowercase,and special character) (Please note: passwords are case sensitive)

Confirm Password:

Password hint:
(minimum 1 character) (Password hint cannot contain the password)

G- Read and accept the Terms & Conditions. Select Continue.

H- Complete steps 4-7. Print your confirmation of subscription and submit to Joni Branning at JBranning@meridian.msstate.edu. This is a requirement as part of the admission process into Teacher Education (Phase II) and your confirmation of subscription will be added to your folder.